

**HAWAI'I TEACHER STANDARDS BOARD
BUSINESS MEETING**

**FRIDAY, January 20, 2017
Dole Cannery Meeting Room 158**

MINUTES

PRESENT:

Louise Cayetano	Lisa DeLong
Terry Holck	Branden Kawazoe
Justin Mew	Steve Nakasato
Beth Pateman for Donald Young	Roxane Stewart
Kerry Tom for Kathryn Matayoshi	Felicia Villalobos

ABSENT:

Les Murashige	Gerald M. Teramae
Kariane Park Toyama	Susan Young for Lance Mizumoto

STAFF:

Lynn Hammonds, Executive Director
Lorrin Toma, Data Processing Systems Analyst
Jill Agena, Secretary

CALL TO ORDER:

Board Chairperson Holck called the meeting to order at 12:01 p.m. (Cayetano/Villalobos) Motion to Amend the agenda in executive session, to remove NBI 16-24 and NBI 16-25 to the next meeting. Motion approved by the board.

ANNOUNCEMENTS:

None.

APPROVAL OF MINUTES:

(Villalobos/Cayetano) The minutes of November 18, 2016, meeting approved as written.

TOPIC: Executive Director's Report

DISCUSSION: Executive Director Hammonds submitted her report to the Board with no additions and thanked Specialist Topher Erickson for organizing the CAEP training with Dr. Margie Crutchfield. She also thanked Secretary Agena for her work on the NBPTS recognition on short notice as well as getting the pins in on time for the ceremony scheduled for next week Thursday, January 26, 2017, at 4:30 p.m. She extended the invitation to board members to attend the ceremony if available.

TOPIC: **Teacher Standards Committee**
DISCUSSION: Villalobos reported that the committee discussed:

- NBI 16-19: Adoption of New License Fields – recommends approval
- NBI 16-20: Annual Update of Licensure Tests – recommends approval

TOPIC: **Legislative Committee**
DISCUSSION: Cayetano reported that the committee reviewed and discussed:

- Appointment of Susan Young as the Legislative Committee Vice-Chairperson
- Review of proposed revision of Hawaii Administrative Rules
- Discussion of Legislative Session

TOPIC: **Committee of the Whole Working Lunch: All Members**
DISCUSSION: Chairperson Holck reported that members heard presentations from:

- BST who reported on the progress of the new HTSB online system
- Hawaii State Public Charter School Commission who reported on their Annual Report. The board met Mr. Sione Thompson, Executive Director, and welcomed back Mr. Danny Vasconcellos, Organizational Performance Manager, and Ms. Sylvia Silva, Organizational Performance Specialist.

TOPIC: **Report out of Executive Session**
DISCUSSION: Board Chairperson Holck reported out:

- Approval of Executive Session Minutes from November 18, 2016, meeting
- Deferred NBI 16-21: License Affirmation to the next meeting
- Reviewed Executive Director Hammonds goals and heard an update
- The board supported the hearing panel's recommendation to approve NBI 16-22: Case 16-04 and NBI 16-23: Case 16-05
- Consultation with Deputy Attorney General on legal and procedural matters
- Discussed a personnel issue with Executive Director Hammonds

TESTIMONY, PETITIONS FROM THE PUBLIC: None.

NEW BUSINESS APPROVED: (See Attachments)

1. **NBI 16-19: Adoption of New License Fields**
(Villalobos on behalf of the Teacher Standards Committee)
2. **NBI 16-20: Annual Update of Licensure Tests**
(Villalobos on behalf of the Teacher Standards Committee)

3. **NBI 16-22: Case 16-04**
(Holck reported out of executive session)
4. **NBI 16-23: Case 16-05**
(Holck reported out of executive session)

ADJOURNMENT:

Board Chairperson Holck adjourned the meeting at 2:02 p.m.

RECORDER: *Jill Agena*
Jill Agena

DATE: January 20, 2017

TITLE: Addition of New License Fields

The Hawaii Teacher Standards Board approves the addition of the following new license fields:

Algebra I 6-12

Samoaan K-6

Samoaan 6-8

Samoaan 6-12

Samoaan K-12

These license fields will be available for initial licenses and for use as an added field to existing Hawaii licenses.

Submitted by: Terry Lynn Holck

Referred to: Teacher Standards Committee

TITLE: Annual Update of Licensure Tests

The Hawaii Teacher Standards Board adopts the following new test and passing score to be used as soon as deployed by Educational Testing Service (ETS). This test may be used for initial licensure and adding a field to an existing license. This information will be posted on the HTSB website and Hawaii Educator Preparation Programs, the Hawaii Department of Education, Hawaii Charter Schools, and the Hawaii Association of Independent Schools will be informed.

License Field	Test Name and Code	Passing Score
Algebra I 6-12	Algebra 5162	157

The HTSB also directs the Executive Director to investigate utilizing the writing section of the ACT and SAT as an option for meeting the basic skills writing requirement and report back to the Board no later than the September 2017 meeting.

Submitted by: Terry Lynn Holck

Referred to: Teacher Standards Committee

TITLE: Case 16-04

The Hawaii Teacher Standards Board supports the Hearing Panel's recommendation for Case 16-04.

Submitted by: Terry Lynn Holck

Referred to:

TITLE: Case 16-05

The Hawaii Teacher Standards Board supports the Hearing Panel's recommendation for Case 16-05.

Submitted by: Terry Lynn Holck

Referred to: