

APPROVED

HAWAI'I TEACHER STANDARDS BOARD
Minutes of Meeting

Date: Monday, June 14, 2010

Place: Hawai'i Teacher Standards Board

Present:

Jonathan Gillentine
Terry Holck
Lorilene Pereira
Christine Sorensen
Noe Noe Tom

Alvin Parker
Janice Shishido
Steve Miyasato for Kathryn Matayoshi

Absent: Annette Nishikawa

Kim Coco Iwamoto

Staff: Lynn Hammonds, Interim Executive Director Jill Agena, Secretary

Observers:

None.

Call to Order:

Chairperson Gillentine called the meeting to order at 2:00 p.m.

Approval of Minutes:

(Holck/Shishido) The minutes of the April 22, 2010 meeting was approved.

(Miyasato/Parker) The minutes of the May 20, 2010 meeting was approved with one abstention from Christine Sorensen.

Approved:

1. (Pereira on behalf of Committee of the Whole)
NBI 09-73: Licensing Clerk Reclassification was approved.
2. (Sorensen on behalf of Teacher Education Committee)
NBI 09-77 Rev.: Requirements for Clinical Experience During Preservice Teacher Preparation were approved.

3. (Shishido on behalf of Teacher Standards Committee)
NBI 09-78 Rev.: Revision of Administration Rules was approved.
4. (Pereira on behalf of Budget & Personnel Committee)
NBI 09-81: HTSB 2010-2011 Budget was approved.
5. (Sorensen on behalf of Teacher Education Committee)
NBI 09-82 Rev.: Halau Wanana-Indigenous Center for Higher Learning
Request to Substitute WINHEC Accreditation for NCATE Accreditation
was approved.
6. (Sorensen on behalf of Teacher Education Committee)
NBI 09-86: University of Hawaii-West Oahu Middle Level Teacher
Education Program Assessment Plans was approved.
7. (Pereira/Sorensen) Motion to move into executive session to review
licenses, contested case(s) and to consult with the Attorney General
on contested case procedures and personnel matters.
8. (Pereira/Shishido) Motion to move back into executive session to
review licenses, contested case(s) and to consult with the Attorney
General on contested case procedures and personnel matters.
9. (Parker/Sorensen) Motion to move back into executive session to
discuss NBI 09-88.
10. (Shishido/Miyasato) Motion to rise out of executive session.
11. Chair Gillentine reported that NBI 09-87: Approval of Hawaii
Provisional Licenses, Standard Licenses, Advanced Licenses, Added
Fields to Existing Licenses, Extended Licenses, and Career and
Technical Education Special Permits was approved in executive
session with abstentions from Janice Shishido, Alvin Parker and
Lorilene Pereira.
12. Chair Gillentine reported that NBI 09-88: Cases 09-11 and 09-12 were
approved in executive session.

Discussed:

Committee Reports

Personnel & Budget Committee

Chair Gillentine reported that the Committee would be recommending the following:

- NBI 09-73 Rev.: Licensing Clerk Reclassification for approval
- NBI 09-81 Rev.: HTSB 2010-2011 Budget for approval. Scanning will have to be processed thru procurement so on the budget it will fall under 2011 funds.

Teacher Education Committee

Committee Chair Sorensen reported that the Committee would be recommending:

- NBI 09-77 Rev.: Requirements for Clinical Experience During Preservice Teacher Preparation.
- NBI 09-82: Halau Wanana-Indigenous Center for Higher Learning Request to Substitute WINHEC Accreditation for NCATE Accreditation
- NBI 09-86: University of Hawaii-West Oahu Middle Level Teacher Education Program and Secondary Teacher Education Program Assessment Plans

Standards Committee

Committee Chair Shishido reported that the Committee will be recommending NBI 09-78: Revision of Administration Rules, but would like to ask AG Kris Murakami to review one more time.

Executive Director's Report:

Interim Executive Director Lynn Hammonds distributed her written report to the Board and made additional comments on the following:

- Temporary Clerk I positions were approved by the Superintendent
- Donations to Leave sharing for Mary Jane
- Meeting with the DOE went well, we can now see scanned documents
- DPSA will be on board June 25, 2010
- Online chat, can use one more person, start July 6

Testimony, Petitions from the Public

None.

New Business:

1. NBI 09-73 Rev.: Licensing Clerk Reclassification

The Hawaii Teacher Standards Board approves submission of documents to the Office of Human Resources, Classification and Compensation Section, to create a new class of work, Licensing Clerk, specifically for HTSB clerk functions. The Licensing Clerk positions, if created, would replace the following positions:

Position Number(s):

57914 Clerk V
57915, 57916, 57917, 57918 Clerk IV

Should the new positions of Licensing Clerk be created and filled, the incumbent(s) must meet the minimum qualification requirements of the class to which the position has been reallocated.

2. NBI 09-77 Rev.: Requirements for Clinical Experience During Preservice Teacher Preparation

The Hawaii Teacher Standards Board approves the following requirements for clinical experience during preservice teacher preparation for all Hawaii State Approved Teacher Education Programs, effective August 1, 2011:

- A minimum length of ~~15 weeks at 30 hours per week~~ 450 hours of supervised clinical experience will be required of and provided to each teacher candidate; and
- This requirement will apply to all teacher preparation routes until such time as the HTSB approves a valid, reliable teacher performance assessment to allow candidates to “test out” of clinical experience requirements.

The Board directs the Interim Executive Director to convene a Work Group to investigate current high-quality teacher performance assessments, make recommendations for adoption of such an assessment, and report to the Board no later than the February 2011 Board meeting. This Work Group should be composed of a member of the HTSB Teacher Education Committee, appointed by the Chair; a member of the HTSB Teacher Standards Committee, appointed by the Chair; two members of the Teacher Education Coordinating Committee (TECC), one from the University of Hawaii system and one from the private universities, appointed by the TECC Chair; and the Superintendent of Education or designee.

3. NBI 09-78 Rev.: Revision of Administrative Rules

The Hawaii Teacher Standards Board approves the attached revisions to its administrative rules for submittal to the Attorney General and the Governor for approval.

(See attached.)

4. NBI 09-81: HTSB 2010-2011 Budget

The Hawaii Teacher Standards Board approves the 2010-2011 Budget, which reflects the Board’s approved budget priorities:

(See attached.)

5. NBI 09-82 Rev.: Halau Wanana-Indigenous Center for Higher Learning Request to Substitute WINHEC Accreditation for NCATE Accreditation

The Hawaii Teacher Standards Board makes the following decision on the request from Halau Wanana-Indigenous Center for Higher Learning to substitute World Indigenous National Higher Education Consortium (WINHEC) accreditation as an alternative to seeking accreditation from the National Council for Accreditation of Teacher Education (NCATE):

HTSB approves a joint visit as previously approved for a SATE/WINHEC visit in Spring 2011. HTSB will review the secondary and elementary programs. The next cycle will be an NCATE review.

6. NBI 09-86: University of Hawaii-West Oahu Middle Level Teacher Education Program and Secondary Teacher Education Program Assessment Plans

The Hawaii Teacher Standards Board accepts the University of Hawaii-West Oahu Assessment Plans for their Middle Level Education and Secondary Education Teacher Education Programs. Submission of these documentations was required by NBI 08-44 Provisional Approval of the University of Hawaii-West Oahu Baccalaureate Teacher Education Program in Middle Level Education and NBI 08-45 Provisional Approval of the University of Hawaii-West Oahu Baccalaureate Teacher Education Program in Secondary Education.

The plan for the Middle Level Education Program meets the condition in NBI 08-44:

Before implementation of the Middle Level Education Program at the Baccalaureate level, the university must develop systematic assessments for each content area. The assessment plan must be presented to the HTSB no later than three months prior to implementation of the program.

The plan for the Secondary Education Program meets the condition in NBI 08-45:

Before implementation of the Secondary Education Program at the Baccalaureate level, the university must develop systematic assessments for each content area. The assessment plan must be presented to the HTSB no later than three months prior to implementation of the program.

Provisional Approval was granted for both programs, upon satisfaction of the above Conditions, effective January 26, 2009 through December 31, 2012.

An on-site review for each program must be scheduled no later than three years following implementation.

A letter shall be sent to the UH-West Oahu Teacher Education Department on behalf of the Board to communicate this action.

7. NBI 09-87: Approval of Hawaii Provisional Licenses, Standard Licenses, Advanced Licenses, Added Fields to Existing Licenses, Extended Licenses, Renewed Licenses, and Career and Technical Education Special Permits

The Hawaii Teacher Standards Board approves the issuance of Provisional Hawaii licenses, Standard Hawaii licenses, Advanced Licenses, added fields to existing Hawaii licenses, and Career and Technical Education Special Permits as indicated on the attached list.

The Board approves issuing a license extension for all teachers holding a license that expires up to and including June 30, 2010, provided they meet the following criteria:

- they submit an extended license application;
- they meet the Professional Fitness requirements; and
- they pay all necessary fees.

The Board approves issuing a renewed license for teachers holding a license which expires October 1, 2009 - February 23, 2010 provided they meet the following criteria:

- they submitted a renewed license application prior to February 25, 2010;
- they meet the Professional Fitness requirements; and
- they pay all necessary fees.

The HTSB also approves any necessary correction by staff for clerical errors. License field(s) and level(s) may not be corrected, but must be resubmitted to the Board for approval.

8. NBI 09-88: Cases 09-11 and 09-12

The Hawaii Teacher Standards Board approves the Interim Executive Director's recommendations on Cases 09-11 and 09-12.

Adjournment:

Chairperson Gillentine adjourned the meeting at 4:50 p.m.

Recorder: _____

Jill Agena

Date: _____

6-14-10